



**INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS**

**TUESDAY, 20 NOVEMBER 2018**

Please find enclosed Decision Notices in connection with the following:

**ODD15 Corporate Non-Housing Delivery Plan - Palatine Avenue Recreation Ground Improvement Works (Page 1)**

**ODD17 Renewal of Microsoft Enterprise Agreement for Licensing of ICT Systems (Page 2)**

**ODD18 Lancaster Canal Quarter Regeneration - Appointment of consultants (Page 3)**

Please note that these are subject to call-in.

**Queries regarding these documents**

Please contact Liz Bateson, Democratic Services - telephone 01524 582047, or e-mail [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

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Published on TUESDAY, 20 NOVEMBER 2018

# LANCASTER CITY COUNCIL

*Promoting City, Coast & Countryside*

**EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER  
NOTICE OF DECISION**

*THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER*

<b>TITLE OF DECISION:</b> Corporate Non-Housing Delivery Plan Palatine Avenue Recreation Ground Improvement Works			
<b>NAME OF DECISION TAKER:</b>	SUSAN PARSONAGE		
<b>POSITION AND RESPONSIBILITY HELD:</b>	CHIEF EXECUTIVE		
<b>CONTACT OFFICER:</b>	SARAH PRICE		
<b>TELEPHONE:</b>	01524 582083		
<b>E-MAIL:</b>	sprice@lancaster.gov.uk		
<b>Details of Decision:</b>  Award of contract to Briscoe Construction Ltd. for improvement works to both buildings on the Palatine Avenue Recreation Ground.			
<b>Reasons for the decision:</b>  As part of the continuing Corporate Non-Housing Delivery Plan, the Veterans Club and Pavilion at Palatine Avenue Recreation Ground have been identified as requiring works. This includes reroofing, insulation, rendering, cladding, soffit replacement, and some window replacement. Briscoe Construction Ltd. have been identified as suitable contractors to commence work as identified in their Agreed Maximum Price.  Project identified as part of the ongoing Capital Project works as discussed in Cabinet report 13/02/18 minute 77 General Fund Revenue Budget and Capital Programme.			
<b>IS THE DECISION URGENT</b> No <b>PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:</b> N/A			
<b>I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW &amp; SCRUTINY PROCEDURE RULES)</b> <b>SIGNATURE OF THE OVERVIEW &amp; SCRUTINY CHAIRMAN: N/A</b>			
<b>SIGNATURE OF DECISION TAKER:</b>	Susan Parsonage – Chief Executive		
<b>DATE:</b>	19.11.18		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			
		<b>REF NO.</b>	ODD15
<b>DATE DECISION TAKEN:</b>	15.11.18	<b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b>	15.11.18
<b>DATE DECISION PUBLISHED:</b>	20.11.18	<b>IMPLEMENTATION DATE (publication day + 5 working days):</b>	28.11.18



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**EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER  
NOTICE OF DECISION**

*THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER*

<b>TITLE OF DECISION:</b>			
<b>RENEWAL OF MICROSOFT ENTERPRISE AGREEMENT FOR LICENSING OF ICT SYSTEMS</b>			
<b>NAME OF DECISION TAKER:</b>	SUSAN PARSONAGE		
<b>POSITION AND RESPONSIBILITY HELD:</b>	CHIEF EXECUTIVE		
<b>CONTACT OFFICER:</b>	BEN WAINWRIGHT		
<b>TELEPHONE:</b>	01524 582131		
<b>E-MAIL:</b>	bwainwright@lancaster.gov.uk		
<b>Details of Decision:</b>			
To extend the Microsoft Enterprise Agreement with Phoenix Software for a further three years.			
<b>Reasons for the decision:</b>			
A Microsoft Enterprise Agreement is required for the software licenses to run our desktop and server estate, as well as a number of enterprise applications. Extending the agreement through Phoenix gives access to an early committal discount to avoid the Microsoft 2019 price rises and save approximately £20,000 over the three years of the agreement.			
<b>IS THE DECISION URGENT</b>			
No			
<b>PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:</b>			
<b>I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW &amp; SCRUTINY PROCEDURE RULES)</b>			
<b>SIGNATURE OF THE OVERVIEW &amp; SCRUTINY CHAIRMAN: N/A</b>			
<b>SIGNATURE OF DECISION TAKER:</b>			
SUSAN PARSONAGE			
<b>DATE:</b>			
19.11.18			
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			<b>REF NO.</b>
			ODD17
<b>DATE DECISION TAKEN:</b>	19.11.18	<b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b>	19.11.18
<b>DATE DECISION PUBLISHED:</b>	20.11.18	<b>IMPLEMENTATION DATE (publication day + 5 working days):</b>	28.11.18

# LANCASTER CITY COUNCIL

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## EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER NOTICE OF DECISION

*THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER*

<b>TITLE OF DECISION: Lancaster Canal Quarter Regeneration – appointment of consultants</b>			
<b>NAME OF DECISION TAKER:</b>	SUSAN PARSONAGE		
<b>POSITION AND RESPONSIBILITY HELD:</b>	CHIEF EXECUTIVE, DELEGATED OFFICER FOR THE DECISION		
<b>CONTACT OFFICER:</b>	RICHARD CROMPTON		
<b>TELEPHONE:</b>	01524 582331		
<b>E-MAIL:</b>	rcrompton@lancaster.gov.uk		
<b>Details of Decision:</b>			
<p>To approve GVA (with Planit-IE) as the Council's consultant team to prepare a Strategic Regeneration Framework for the Canal Quarter) in Lancaster - with a view that this will become an adopted Supplementary Planning Document (SPD) - alongside the development and implementation of a comprehensive stakeholder and community engagement strategy.</p>			
<b>Reasons for the decision:</b>			
<p>The tender submission by the consultant was of the highest quality with reference to the objective scoring criteria. The assessors are confident that all aspects of a complex brief could be covered in a comprehensive way by the team.</p>			
<b>IS THE DECISION URGENT</b>			
No			
<b>PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:</b>			
<p>I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW &amp; SCRUTINY PROCEDURE RULES)</p>			
<b>SIGNATURE OF THE OVERVIEW &amp; SCRUTINY CHAIRMAN:</b>			
<b>SIGNATURE OF DECISION TAKER:</b>	Susan Parsonage		
<b>DATE:</b>	19.11.18		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			<b>REF NO.</b>
			ODD18
<b>DATE DECISION TAKEN:</b>	19.11.18	<b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b>	19.11.18
<b>DATE DECISION PUBLISHED:</b>	20.11.18	<b>IMPLEMENTATION DATE (publication day + 5 working days):</b>	28.11.18